



Curricular Practical Training-Academic Advisor Certification

Student information		
Student Family Name:	First and Middle Name:	ID Number:

Course Information
Academic Department: (Note: Student may only work on CPT in their Major area of study)
Name of Course that student will take for CPT: _____
Number of course that student will take for CPT: _____
Number of credit hours student will earn for CPT: _____
Begin date of Course: _____ End date of Course: _____
<i>Note: The course must require that the student work off-campus using CPT to earn credit.</i>

Employment Information
Dates of Employment: Begin: _____ End: _____ (Dates from Advisor and Employer form need to match)
Number of hours student will work per week: _____/week <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time (For immigration purposes, Full-time is anything over 20 hrs/wk.)
Immigration regulation requires that this employment experience be an “integral part of an established curriculum”. International Student and Scholar Services must certify to SEVIS that it is “directly related to the student’s major area of study”. [8 CFR sec. 214.2(f)(10)]
Is this employment an integral part of the degree program and related to the major area of study? <input type="checkbox"/> Yes <input type="checkbox"/> No
Provide a complete description of the job or project the student will complete during CPT and the relevancy to the degree program of the student. If the student will complete any projects or paper based on the internship, provide that information as well: _____ _____ _____ _____ _____

Advisor Information			
Academic Advisor Name and Title:		Department:	
Email:		Extension:	
Academic Advisor Signature:			Date:

Once completed, please return this form to the student or to International Student and Scholar Services, RE:CPT.